



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

CAPITAL IMPROVEMENT PLAN COMMITTEE  
MINUTES

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REGULAR MEETING – 13 JUNE 2014 – 8:30 A.M.  
NORTH HAMPTON TOWN ADMINISTRATIVE OFFICES

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The meeting was called to order by Cynthia Swank at approximately 8:30 a.m. David O'Heir, Rick Stanton, and Nancy Monaghan were present on the Committee. Dennis Cote, the Fire Chief, Brian Page, the Police Chief and Paul Apple, the Town Administrator were also present. James Sununu and Dickie Garnett were absent.

The Committee took up the minutes from 16 May 2014. Ms. Swank said that Mr. Sununu attended the meeting and should be included in the list of attendees. The change was made.

**MOTION. Ms. Monaghan moved to approve the minutes of 16 May 2014 as discussed. Mr. Stanton seconded the Motion. There was no additional discussion. All present were in favor. The Chair declared the Motion passed.**

Chief Cote was invited to give an update on the question of Fire Department equipment. Three fire fighters are generally on duty during a 24 hours period. The value of the property protected is about \$1 Billion. The ladder truck is valuable to the department because of its reach. Drive-way lengths of over 1,000 feet and widths of less than 10 feet make access difficult.

The Chief discussed the value of quint as having 5 different functions in one vehicle: manpower, ladder, water, hose and pump. Great for use in more urbanized settings, but more difficult here where the hydrants are over 1,500 feet apart in the hydrant district. He also pointed out that one element can be used at a time (e.g., the pump can be used, but not at the same time as the aerial device). It carries 300-400 gallons of water.

Mutual aid assistance depends on the run cards. On the east end of town, Hampton responds with an engine. On the west end of town, Stratham and Greenland respond with a tanker.

Generally responses begin with E-1, which contains 1,000 gallons of water. Call back depends on which side of town is involved: west end usually sees a tanker, which contains 3,000 gallons of water. The east end of town would usually see the E-2 or the ladder truck as a second response.

The Chief explained how calls are categorized. The total calls is approximately 900, and over two-thirds of those calls are medical in nature. He indicated the balance are categorized as fire calls, but in terms of actual structure fires, North Hampton only has about 4 per year on average.

The Committee expressed interest in having a detailed list of the calls over the last 5 years and the Chief agreed to produce it for the next meeting. The Committee also asked for a list of equipment the department owns and also that which is available to us through mutual aid.

Mr. Stanton asked the Chief to summarize the cost of equipment by type. The Chief responded as follows with approximate figures:

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Equipment	New	Used
Engine/Pumper	\$500,000	\$250,000
Ladder	\$750,000 - \$1 Million	\$400,000 - \$450,000
Tanker	\$350,000	\$250,000

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50 The Committee also discussed its meetings schedule. Consensus was that the Committee should meet again on July 11, 2014  
51 to continue its discussion with Chief Cote.  
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53 The Committee next discussed the project worksheet. Several members expressed concern that the form is not functional.  
54 Rather than delay the process of working on a CIP in time for the budget process this year, the Committee agreed to use the  
55 old form and asked the Town Administrator to send it out and to include the School. The Town Administrator agreed and set  
56 July 18 as a deadline for response. The Committee will take up its concerns with the form and possible revisions at a later  
57 meeting and implement the revisions for FY 2017.  
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59 The Committee next discussed the need to meet more frequently in order to produce a report in time for the budget process.  
60 They agreed to meet on July 25, 2014 and every week thereafter until the report is completed.  
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62 There was no additional business, and the Chair adjourned the meeting at approximately 10:30 a.m.  
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64 Respectfully submitted,  
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67 Paul L. Apple, Town Administrator